

ANNUAL REPORT 2013

SANP

SASKATCHEWAN
ASSOCIATION OF
NATUROPATHIC
PRACTITIONERS

A Year to Reflect...A Year to Embrace Change...

Letter from the President

I am extremely please to present the 2013 Annual Report to the SANP membership. It is our first attempt at producing an Annual Report, and it will now become a fixture in the governance policies of the SANP. The Annual Report is a strong statement of ongoing accountability to the SANP and to the public of Saskatchewan.

The Council had an extremely busy 2013 working on behalf of the members of the SANP. The SANP and its membership have been facing a period of great transition and change in the past decade. In recent years, we have witnessed a strong expansion in the use and adaptation of technology, including the way in which the Internet now pervades every part of people's lives. People are aware, more than ever, of the advantage of including complementary medical practices in their search for healthy lives and healthy living. The Mayo Clinic now talks about naturopathic and conventional medicine together as "integrated medicine" in its publications.

Leadership challenges in the world of the SANP have been met with careful assessment and planning. To help us raise our level of competency as your Council, Jaqui Fleury and I attended two workshops on Board Governance held by the Johnson-Shoyama Graduate School of Public Policy at the University of Regina. This, in turn, lead us to contacting Ken Alecxe, President of Alecxe Business Consulting, who has since been working with us on a Strategic Organization Review that will be presented at the Annual General Meeting in 2014.

We also contracted with Kim Samoila to be our part-time Policy Analyst. Kim represents our first contracted individual to act as staff to the SANP. Kim's background in government policy specifically for self-regulated health professionals, made her the ideal candidate to assist us with our legislative initiatives.

Toby Bridgman was our Legislative Committee Chair in 2013. Toby, Kim and I drafted the new bylaws for SANP in 2013. These Bylaws came into effect and were published in the Saskatchewan Gazette in the fall of 2013. The new bylaws will greatly clarify many of the standards of practice and operational issues facing the SANP.

I would like to thank the Council and committee members for their tireless dedication to the time and effort needed to govern and operate the SANP. The results of their dedicated efforts are bearing fruit. I would also like to thank both Kim Samoila and Ken Alecxe for their excellent efforts on our behalf.

The Annual Report for 2013 is respectfully submitted to the Minister of Health, responsible for *The Naturopathy Act, 1978*, as evidence of the fulfillment of the expectations for the SANP as a governing body under the *Act*.

The growth of the public acceptance of naturopathic medicine has lead to an increase in the demand for naturopathy, as well as an increase in the demand for naturopathic doctors in Saskatchewan. This has lead to an increase in the number of members of the SANP. The Council believes that these are positive challenges, and we look forward to the work ahead of us to establish the SANP as a leader in naturopathic medical and organizational practices in Canada.

Respectfully submitted,

Dr. Julie Zepp

Dr. Julie Zepp Rutledge, ND
President
SANP



Saskatchewan's Resource for Naturopathic Medicine



To Whom It May Concern:

This letter is to confirm that the SANP currently has a total of 40 members. In 2013, the SANP grew 27.5% (11 new members). The members who joined in 2013 are currently practicing in Saskatoon and Humboldt, Saskatchewan.

If you have any further questions, please do not hesitate to contact me.

Warm regards,

Dr. Allison Ziegler, ND

SANP Registrar

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www.sanp.ca

List of new members in 2013:

*Darlene Ahenakew - Saskatoon
Eric Arrata - Alberta
Ludovic Brunel- Alberta
Joanne Dawe- Saskatoon
Liane Erickson - Alberta
Lisa Kopp- Alberta
Michelle Marcoux- Saskatoon
David Nortman- Prince-Albert
Rhiannon Owens- Alberta
Megan Parker- Humboldt
Naomi Whelan- Saskatoon*



Operational Committees

Naturopathic Medicine Week Committee

This previously existing committee will be combined with the new SANP Membership committee below.

SANP Membership Committee (New Committee)

Purpose: To focus on developing resources and promotional materials to encourage growth of the profession within Saskatchewan. SANP is a regulatory body for Naturopathic Doctors in the province with a focus on protecting the public. This membership committee will focus on supporting members to achieve healthy, thriving practices.

Chair: Darlene Ahenakew

Members: Alana Barmby, Laura Stark

Exam Committee – Christian Gleisberg, Tim Mrazek, and Leisha Ferguson

Purpose: To create and update exams as needed.

Exam Invigilators/Practical Exams – Tim Mrazek, Christian Geisberg, Wendy Present-Jahn, Marika Geis

CAND Representative – Toby Bridgeman

Social Media Committee

Members: Doug Amell, Wendy Present-Jahn, and Laura Stark





QUALITY MANAGEMENT

BEST PRACTICES COMMITTEE

In 2013 the Council launched a Best Practices Committee to oversee the development of ongoing education and record keeping to ensure the highest standards possible are maintained in naturopathic practice and code of conduct in Saskatchewan. This new committee represents a name change from the IV Therapy Committee that was established at the 2012 Annual General Meeting.

The Best Practices Committee will recommend continuous education and improvement for members and will provide professional development opportunities. These recommendations will link with the standards of practice and guidelines developed by the SANP, and will support both new and existing members to ensure any gaps in best practices are filled in a timely fashion.

This is a new initiative for the SANP that will also help ensure that the SANP is fulfilling its responsibilities as the governing, regulatory body for naturopathic practice in Saskatchewan. It will provide support to members while providing quality assurance to the public in consistent, high levels of naturopathic practice across the province.

Best Practices Committee Members

Toby Bridgman
Christina Gleisberg
Laura Stark
Amy Velichka

*Be the change you wish to see
in the world.
- Ghandi*

Highlights of 2013

- The Canadian Association of Naturopathic Doctors (CAND) achieved a GST exemption for naturopathic doctors (NDs) with the support of the SANP.
- Julie Zepp and Toby Bridgman attended the Better Board Governance two-day workshop put on by Brown Governance and the Johnson-Shoyama School of Public Administration, organized by the Network of Interregulatory Organizations (NIRO).
- SANP has established affiliations with NIRO (group of health regulatory bodies in Saskatchewan), the Canadian Naturopathic Coordinating Committee (CNCC), Federation of Naturopathic Medicine Regulatory Authorities (FNMRA), and the Canadian Association of Naturopathic Doctors (CAND)
- Julie Zepp met with Ken Alecxe, President of Alecxe Business Consulting, to set the parameters for a Strategic Organization Review Session for the SANP Council in 2014.
- Hired Kim Samoila to fill the contract position of Policy Analyst for the SANP.
- New Regulatory and Administrative Bylaws for SANP came into effect, as approved by the Hon. Dustin Duncan, and as published in *The Saskatchewan Gazette*, November 2013. (<http://www.qp.gov.sk.ca/documents/gazette/part1/2013/G1201348.pdf>)
- In March 2013, the SANP was notified by the Government of Saskatchewan that *The Naturopathy Act, 1978* will be repealed and steps were being taken to replace it with a new template
- The Council established a new Best Practices Committee to monitor and organize opportunities for members to enhance best practices in naturopathic medicine.
- A successful Naturopathic Medicine Week was held on May 6-12, 2013 with radio shows (<http://www.sanp.ca/events—naturopathic-medicine-week-2013.html>), open houses, and public talks. The Council is aiming for more of the same, with increased awareness for Naturopathic Medicine Week on May 12-19, 2014.
- The SANP website was updated with naturopathic medicine policies and procedures for Saskatchewan now available electronically and on-line.



2013
Council
Members

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Vice President
Dr. Tim Mrazek
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Registrar
Dr. Allison Ziegler
(306) 757-4325



Secretary
Dr Amy Velichka
(306) 373-5209



Treasurer
Dr. Jacqui Fleury
(306) 373-5209



Legislative Committee Chair
Dr Toby Bridgman
(306) 861-8715



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**Saskatchewan Association of Naturopathic Practitioners
Balance Sheet Two-Year Comparison
Accrual Basis As of December 31, 2013**

	Dec 31, 13	Dec 31, 12	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
TD Canada Trust	\$ 43,868.25	31,630.67	12,237.58	38.7%
Total Chequing/Savings	\$ 43,868.25	31,630.67	12,237.58	38.7%
Total Current Assets	<u>\$ 43,868.25</u>	<u>31,630.67</u>	<u>12,237.58</u>	<u>38.7%</u>
TOTAL ASSETS	<u>\$ 43,868.25</u>	<u>31,630.67</u>	<u>12,237.58</u>	<u>38.7%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	<u>0.00</u>	<u>410.25</u>	<u>-410.25</u>	-100.0%
Total Accounts Payable	0.00	410.25	-410.25	-100.0%
Other Current Liabilities				
GST Payable	241.97	514.76	-272.79	-53.0%
Total Other Current Liabilities	241.97	514.76	-272.79	-53.0%
Total Current Liabilities	241.97	925.01	-683.04	-73.8%
TOTAL LIABILITIES	241.97	925.01	-683.04	-73.8%
Equity				
Opening Bal Equity	6,670.83	6,670.83	0.00	0.0%
Retained Earnings	24,034.83	16,776.09	7,258.74	43.3%
Net Income	<u>12,920.62</u>	<u>7,258.74</u>	<u>5,661.88</u>	<u>78.0%</u>
Total Equity	<u>43,626.28</u>	<u>30,705.66</u>	<u>12,920.62</u>	<u>42.1%</u>
TOTAL LIABILITIES & EQUITY	43,868.25	31,630.67	12,237.58	38.7%

Saskatchewan Association of Naturopathic Practitioners
Profit and Loss Statement
January through December 2013

	<u>Jan-Dec 2013</u>	<u>Jan-Dec 2012</u>
Income		
Funding Match - CAND	2,000.00	2,000.00
Licenses & Dues		
National Membership Dues	11,860.60	11,280.00
SANP Licensing Fee	25,429.01	15,650.00
Total Licensing Fee	37,289.61	26,930.00
Miscellaneous Income	0.00	142.86
Reimbursed Expenses	44.55	29.70
TOTAL INCOME	39,334.16	29,102.56
Expense		
Advertising	0.00	4,202.28
AGM Expenses	207.19	100.00
Bank Charges	44.55	29.70
CAND Dues		
GST on CAND Dues	0.00	541.50
CAND Dues - Other	12,420.00	10,830.00
Total CAND Dues	12,424.00	11,371.50
Donations	0.00	250.00
Exam Invigilation	202.50	0.00
Insurance		
Liability Insurance	2,142.00	2,142.00
Marketing	6,898.89	309.75
Miscellaneous	410.95	0.00
Office Expense	17.10	173.46
Professional Fees		
Accounting	70.00	100.00
Consulting	40.00	590.00
Legal Fees	3,107.08	1,274.98
Other	220.86	116.67
Total Professional Fees	3,437.94	2,081.65
Supplies		
Administrative	0.00	60.73
Marketing	0.00	664.72
Total Supplies	0.00	725.45
Telephone	154.90	138.93
Travel Expenses	472.92	319.10
TOTAL EXPENSES	26,413.54	21,843.82
NET INCOME	\$12,920.62	7,258.74

Disclosure of Complaints and Public Notifications

As the governing body for assessing and certifying the credentials of naturopathic practitioners in Saskatchewan, the SANP has a strong due diligence process for ensuring that best practices and standards of conduct for naturopathic practice are observed.

Public Notifications

September 2013 - Notification of suspension of membership

Dr. Douglas Amell practices in Moose Jaw, Saskatchewan. On July 21, 2010, Dr. Amell was convicted of offences under the Income Tax Act related to tax evasion. The court sentenced Dr. Amell to a term of imprisonment for 16 months and in addition, he was ordered to pay a fine totalling \$189,796.94. Dr. Amell appealed the conviction and sentence. On May 3, 2013, the Saskatchewan Court of Appeal dismissed the appeal.

On September 27, 2013, Dr. Amell signed a Voluntary Undertaking and Agreement with the Association. By the terms of the Voluntary Undertaking, Dr. Amell agreed that his license would stand suspended for three weeks from the date of his release from incarceration. Further and through those three weeks, Dr. Amell was prohibited from seeking registration with any other naturopathic regulatory body in Canada.

As of October 24, 2013 Dr. Amell's license has been reinstated without conditions.





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